

LEAD NETWORK VIRTUAL CONFERENCE 2021

General Terms and Conditions

Registration Policy

- Registration for the event is open to LEAD Network members only. You can sign-up here <https://leadmembers-eu.net/signup> Membership is currently free of charge.
- You can register for the event by submitting your registration using the online registration form.
- After submitting your registration, you will receive a confirmation e-mail. This email confirmation is proof of your registration.
- The registration is unique to an individual and cannot be shared or replaced unless written notification is sent to LEAD Network. If accepted, an approval email will be sent by LEAD Network confirming the new attendant's name.

Payment Policy and Fees

- The admission fee for the event is payable via PayPal upon registration.
- The "LEAD Network Virtual Conference" fee includes:
Admission to the 2-day virtual conference and participation in all live sessions, viewing of on demand content and participation in breakout sessions taking place during two days on the conference platform. It also includes access to all recorded content for up to 30 days after the live event.
- You will receive an invoice from PayPal shortly after the payment process. Please submit correct invoice information (private or business-related purchase). Invoice details will be those you entered in the registration form.

Access, Cancellation & Substitution

- The registration to the LEAD Network Virtual Conference grants access only to the registered attendee named in the registration process. The registration allows the named participant to stream, participate in breakout sessions, networking events, download files and view on demand content during and after the live event. Access codes to individual sessions and the overall conference are personalized and cannot be shared among multiple users.
- Cancellation of registration must be submitted via email to **conference@lead-eu.net** and is valid only with acknowledgement of receipt by LEAD Network.
- Cancellation fees are dependent on the notice given:
 - o If you cancel your attendance up until 31 days prior to the event, you will receive a 50% refund of your payment.
 - o If you cancel your attendance 31 days or less prior to the event, you will not be eligible for a refund; however, substitutions (subject to availability) may be arranged at the sole discretion of LEAD Network.

Recording of LEAD Network events

- LEAD Network will be recording some sessions of the Virtual Conference.
- The recording will be hosted on the platform as "On Demand Session".
- In registering for the LEAD Network event, you give your consent that the recording may also appear on the LEAD Network's internet web page, video channel or related social media pages.
- Some material may also be used by Partners with the authorisation of LEAD Network.

Usage of Photographic Material taken at LEAD Network events

- LEAD Network takes photographic material of participants & speakers at events.
- In registering for a LEAD Network event, you acknowledge that we may include images of yourself (intact or in part) for material used in various publications, press releases, promotional activities, or other related endeavours.
- This material may also appear on the LEAD Network's internet web page, video channel or related social media pages.
- This material may also be used by Partners with the authorisation of LEAD Network.

Alterations in Programme and Speakers

LEAD Network reserves the right to alter the programme and speakers at any time, without notice. If this occurs, LEAD Network shall try to communicate the changes as soon as possible to all attendees.

Use of your Personal Information

LEAD Network collects, uses, and stores personal data of you as our member. In our [Privacy Statement](#) we explain how we use the personal data we collect from you. If you have any questions regarding data privacy, we refer to the contact details in our Privacy Statement. By visiting partner booths during the conference, you are opting in collecting personal data from the partners. LEAD Network will create some statistics after the event by using collecting data.